

APPENDIX B

SCRAP METAL DEALERS ACT 2013 DELEGATIONS

| Matters to be dealt with | Licensing Committee | Licensing Sub-Committee/Head of Service or Section Head | Officers (Community & Customer Services – Environmental Health & Licensing Teams) |
|--|---------------------|--|---|
| Fee Setting | ✓ | | |
| Processing applications and supply of information to external agencies | | | ✓ |
| Automatic inclusion of conditions under section 3(8) | | | ✓ |
| Refusal of licence | | Licensing sub-committee if representations made Head of Service/Section Head if no representations made | |
| Variation or imposition of conditions on a licence under section 4 | | If the applicant requests a Hearing/ | If no hearing is requested |
| Revocation of licence | | Licensing sub-committee if representations made Head of Service/Section Head if no representations made | |
| Entry, inspection and enforcement | | | ✓ |